

Town of Chilmark
Chilmark Shellfish Department
401 Middle Road, Beetlebung Corner
P.O. Box 119 Chilmark, MA 02535-0119
March 28, 2011

Dear Applicant:

The job of Assistant Shellfish Constable is a part time variable hour job. The hours that you will be expected to work are mostly during the growing months of shellfish and the shoulder months of that season. June, July, August and September are the busiest time of the year and depending on weather will be 40 hours per week. The remaining time will be filled in shorter working days or by working full days but only once or twice per week. There will be very little work expected during January thru March.

This job is mostly an aquaculture position with a small amount of law enforcement.

Your duties will be:

- Use a boat to tend equipment.
- Make repairs to maintain aquaculture equipment.
- Assist in growing shellfish received from the hatchery.
- Drive equipment to and from each pond.
- Attend shellfish committee meetings and MSOA meetings off-island.
- Check daily catch limits and record and maintain that data in a log.
- Know all of Chilmark's rules and regulations on shellfish and be familiar with Massachusetts General Laws pertaining to shellfish.
- Haul crab traps as part of the predator control program.

I appreciate all of you for applying for the Assistant Shellfish Constable Job.

Sincerely,

Isaiah L. Scheffer
Chilmark Shellfish Constable